

THE JOINT INTELLIGENCE STUDY PUBLISHING BOARD

Room 1019 L Building

22 July 1943

Present:

Commander Bailey (JISPB--ONI)
Major Kountz (JISPB--MIS)
[REDACTED] (JISPB--OSS)
Lt. Mathews (ONI)
Mr. Brantz Meyer (Time, Inc.)
Capt. Moore (ONI)

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1. Commander Bailey Discussed the problems of the JISPB re publication of one Joint Intelligence Study of an area.
2. Mr. Meyer requested information on where selectivity of information was accomplished. The answer was that basic selection done by research men in contributing agencies and final selection done by planning agencies using a JANIS.
3. Size of JANIS. The JISPB indicated agreement on 10 x 12 inch size, 4 holes punched in binding edge, chapters to be published separately, completed volume to be bound with shoe string (like ISIS), and a separate 4-ring JANIS binder to be issued for field use of any JANIS chapters and other Army and Navy publications of 6 x 10 inch size. Lt. Mathews will contact manufacturers for samples of types of JANIS Binders.
4. Standard forms for research use. Lt. Mathews suggested standard forms to be used by research analysts in filing data to be used in JANIS work. If this idea could be adopted, it probably would result in speeding production of all JANIS work. It was agreed that the suggestion should be discussed further and suggested to contributing agencies later.
5. Sample study by Time, Inc. Lt. Mathews suggested such action might be taken on an area, now covered by intelligence studies, which will probably need to be covered by a JANIS in the future. This is to be done to allow the JISPB to benefit by Time, Inc.'s method of condensation, style, and presentation. Capt. Moore concurred with the suggestion and vouched for the security of the unit which would do the work. Cdr. Bailey requested that such a sample study be made by Time, Inc.
Mr. Meyer indicated Time, Inc. would undertake to rework a published study for one week. This work will be free of charge. If the JISPB agrees that further and more detailed work should be undertaken, it will be necessary to draw up a contract to cover costs. The JISPB will choose an area and obtain the

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Minutes of the Meeting of

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necessary documents through official channels. The JISPB agreed to Lt. Mathews acting as liaison officer between the Board and Time, Inc.

6. The JISPB will determine immediately the number of JANIS volumes to be published on the first three countries through consultation with MIS, ONI, and OSS.

7. Cdr. Bailey will see Lt. Cdr. Knox on Friday re printing of first three volumes.

Respectfully submitted

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